

# Assembly Instruction Sheet #IS-9809P11-4 For Style 9809P11-4

**Tools Required:** Flathead screwdriver, Phillips screwdriver, pliers, wire cutters, wire strippers, electrical tape, safety glasses.  
**Light Source:** (4) E12 Candelabra Base Bulbs 60W Maximum.  
**Preparation:** Identify and inspect all parts before beginning installation. Check package content list and diagrams below to be sure all parts are present. If any parts are missing or damaged, do not attempt to assemble, install, or operate the fixture. Contact customer service for replacement parts.

## ⚠ Warnings and Cautions

Turn off electricity at circuit breaker or main fuse box before installation. Consult a licensed electrician if in doubt. These instructions are provided for your safety. It is very important you read them completely before installing the fixture. We strongly recommend that a licensed, professional electrician perform the installation. Disconnect fixture from power source before replacing bulbs. Make sure bulbs are given sufficient time to cool before removal.

### STEP 1 -parts list.

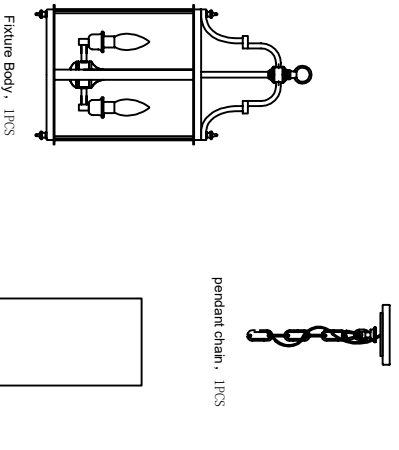


Figure 1

### STEP 2 - Install the Canopy Chain Loop and Nipple

- Thread the nipple into the crossbar. Thread the lock washer and the hex nut onto top end of the nipple. Do not tighten at this moment.
- Attach the crossbar to the outlet box and secure with outlet box screws (not included). Hand tighten until snug.
- Thread the canopy chain loop onto the end of the nipple and hand tighten until snug. Place the ceiling canopy over the canopy chain loop against the ceiling to determine the correct position of thenipple.
- Thread the canopy lock ring onto the canopy chain loop. Adjust the nipple to allow the ceiling canopy to rest against the ceiling when held in place by the canopy lock ring. Remove the canopy lock ring from the canopy chain loop and remove the ceiling canopy. Unscrew outlet box screws to remove the crossbar assembly. Tight the hex nut above the crossbar. And then reinstall the crossbar assembly to the outlet box.

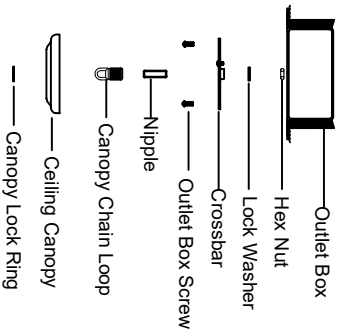


Figure 2

### STEP 3 - Install the Fixture Chain and Ceiling Canopy

- Adjust the fixture chain to your desired length by removing links if needed.
- Pull the supply wires through the fixture chain alternating links. After the wires are through the fixture chain, pull the supply wires and the ground wire through the canopy lock ring and the ceiling canopy in order.
- Attach one end of the fixture chain to the fixture loop with one quick link. Lift the fixture and fixture chain up and attach the other end of the fixture chain onto the canopy chain loop with another quick link. The fixture will now hang safely.
- Feed the supply wires and ground wire through the canopy chain loop and nipple into the outlet box. Cut the wires leaving approximately 8" of wire extending from the outlet box.
- Go to Step 4 for wire connections and follow the directions.
- Return to Step F in this step when complete with Step 4.
- Raise the ceiling canopy and canopy supply/DWires and ground wire lock ring up over the fixture chain and ceiling canopy chain loop. Tighten the canopy lock ring onto the canopy chain loop until tight.

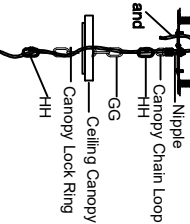


Figure 3

### STEP 4 - Making the Wire Connections

- Use standard wire connectors (not included) to make all wire connections. Twist connectors until wires are tightly joined together. Wrap each connection with approved electrical tape and carefully stuff all the connected wires into outlet box.  
 Note: If the electrical wire is going to be cut shorter than provided you will need to identify the "L" line wire and the "N" neutral wire before you cut the excess wire off. One is labeled N and the other labeled L. To do this separate the "L" line wire and the "N" neutral wire as far as you need to. Re-label the wire near where you want to make the cut. Be sure to mark the wire on the side of the fixture and not on the excess wire being cut and removed.  
 While wire from outlet box  
 Ribbed side of wire from fixture identified with the Label "N";  
 Smooth side of wire from fixture identified with the label "L";  
 Bare, or Green Ground wire from outlet box  
 Bare, or Green Ground wire from fixture  
 Bare, or Green Ground wire from outlet box  
 Ground wire from fixture  
 Ground wire from fixture  
 Green Ground Screw on the Crossbar

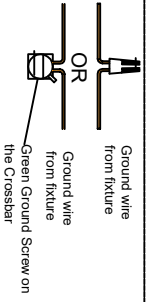


Figure 4

### STEP 5 -Installation diagram.

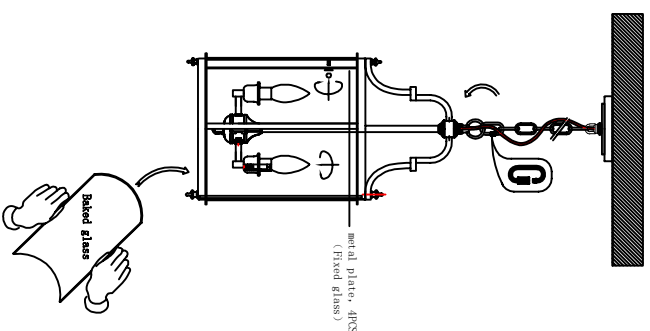


Figure 5